

## **Sahamati - ODR Empanelment**

### **Information to be provided by Applicant ODR Institutions:**

1. Details of mediators and arbitrators empaneled by the ODR Institution, norms for such empanelment;
2. Rules governing mediation and arbitration;
3. Fees, costs and charges levied for conduct of online mediation and arbitration;
4. Institutional/corporate clients or other ecosystems where rendering online mediation and arbitration;
5. Aggregate number of disputes received for online mediation and arbitration;
6. Aggregate number of disputes resolved by means of online mediation and arbitration;
7. Aggregate value of disputes resolved by means of online mediation and arbitration, types and nature of disputes resolved by means of online mediation and arbitration; and
8. Details of the technologies and platform, platform features and facilities to conduct online mediation and arbitration.

### **Documents to be provided by Applicant ODR Institutions:**

1. Copy of registration certificate;
2. Memorandum of association and articles of association/ constitution documents;
3. PAN;
4. Composition of board of directors;
5. Governing bodies and advisory councils, if any; and
6. Details of its shareholders and investors, and list of its authorised officials / signatories.

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